

Cabinet



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Tuesday, 10 February 2026 at 4.00 pm
Council Chamber - South Kesteven House, St. Peter's Hill,
Grantham. NG31 6PZ

Committee Councillor Ashley Baxter, Leader of the Council (Chairman)

Members: Councillor Paul Stokes, Deputy Leader of the Council (Vice-Chairman)

Councillor Rhys Baker, Councillor Richard Cleaver, Councillor Phil Dilks, Councillor Philip Knowles and Councillor Virginia Moran

Agenda

This meeting can be watched as a live stream, or at a later date, [via the SKDC Public-I Channel](#)

1. Public Open Forum

The Cabinet welcomes engagement from members of the public. To speak at this meeting please register no later than one working day prior to the date of the meeting via democracy@southkesteven.gov.uk

2. Apologies for absence

3. Disclosure of Interests

4. Minutes of the previous meeting

(Pages 3 - 16)

Minutes of the meeting held on 15 January 2026.

Items for recommendation to Council

5. Budget Report for 2026/2027 including Indicative Budgets for 2027/2028 and 2028/2029 - Housing Revenue Account (To Follow)

6. Budget Report for 2026/2027 including Indicative Budgets for 2027/2028 and 2028/2029 - General Fund (To Follow)

Items for Cabinet Decision: Key

7. Award of Contract for Christmas Lights

(Pages 17 - 51)

To award the contract for the Christmas lights in Grantham

Published and dispatched by democracy@southkesteven.gov.uk on Monday, 2 February 2026.

01476 406080

Karen Bradford, Chief Executive
www.southkesteven.gov.uk

8. **Facilities Management Contract** (Pages 53 - 58)
To obtain authority to enter into the recently tendered Facilities Management Contract for SKDC's Corporate Assets.

9. **Acceptance of funding for Cyber Security Enhancements** (Pages 59 - 61)
This report recommends the acceptance of £200,000 from the Local Digital Cyber Team to support our continued progress against the Cyber Assessment Framework (CAF) for local government.

10. **Grantham Canal Water Level Control and Safe Access Works** (Pages 63 - 67)
To obtain authority to enter into a contract for water level control and safe access works at the Council owned part of Grantham Canal.

Items for Cabinet Decision: Non-Key

11. **Wellington Way, Market Deeping - Approval of Contract Sum Increase** (Pages 69 - 79)
To seek to increase the approved construction contract sum for the Wellington Way new build housing scheme by £190,000, following the findings of a recent site investigation and technical report undertaken after contract award.

Matters Referred to Cabinet by the Council or Overview and Scrutiny Committees

12. **Voids Policy** (To Follow)
To consider approving the Policy.

13. **Updated Tenancy Agreement** (To Follow)
To consider approving the updated Tenancy Agreement for tenants living in Council Owned Houses

14. **Housing Asset Management Strategy** (To Follow)
To consider approving the Strategy.

Items for information

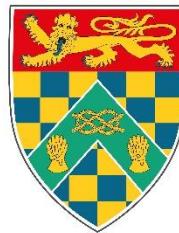
15. **Open Questions from Councillors**

16. **Cabinet Forward Plan** (Pages 81 - 89)
This report highlights matters on the Cabinet's Forward Plan.

Minutes

Cabinet

Thursday, 15 January 2026



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Date of publication: 30 January 2026

Call in expiry: 6 February 2026. Decisions
can be implemented from 9 February 2026.

The Leader: Councillor Ashley Baxter (Chairman)
The Deputy Leader: Councillor Paul Stokes (Vice Chairman)

Cabinet Members present

Councillor Rhys Baker, Cabinet Member for Environment and Waste
Councillor Richard Cleaver, Cabinet Member for Property and Public Engagement
Councillor Phil Dilks, Cabinet Member for Planning
Councillor Philip Knowles, Cabinet Member for Corporate Governance and Licensing
Councillor Virginia Moran, Cabinet Member for Housing

Non-Cabinet Members present

Councillor Tim Harrison
Councillor Elvis Stooke

Officers

Karen Bradford, Chief Executive
Richard Wyles, Deputy Chief Executive and Section 151 Officer
Rachel McKoy, Monitoring Officer
David Scott, Assistant Director of Finance and Deputy Section 151 Officer
Karen Whitfield, Assistant Director (Leisure, Culture and Place)
Emma Whittaker, Assistant Director (Planning & Growth)
Ayeisha Kirkham, Head of Public Protection
James Welbourn, Democratic Services Manager
Gary Andrew, IT Services Manager
Patrick Astill, Communications Officer
Serena Brown, Sustainability and Climate Change Manager
Andy Garner, Senior Project Officer
Jessica Morris, Interim Planning Policy Manager
Sue Scoffield, Senior Accountant
Megan White, Corporate Project Officer

79. Public Open Forum

There were no questions or statements from members of the public.

80. Apologies for absence

There were no apologies for absence.

81. Disclosure of Interests

There were no disclosures of interests.

82. Minutes of previous meetings

The minutes of the meetings held on 24 November 2025 (Extraordinary), and 2 December 2025 were agreed as a correct record.

83. Fees and Charges Proposals 2026/27

Purpose of report

To set out the proposed fees and charges for the financial year 2026/27.

Decision

Cabinet recommended to Council:

- 1. The discretionary Fees and Charges for 2026/27 set out at Appendix A of the report.**
- 2. The statutory Fees and Charges for 2026/27 set out at Appendix B of the report.**
- 3. That HMO licence fees were not part of recommendations 1 and 2 above, as they were subject to further work by officers. An updated schedule of charges would be presented to Council on 29 January 2026.**
- 4. The charging policy set out in Appendix C of the report.**
- 5. That the annual bin collection charge for green waste increase by £2 to £55 and that each subsequent bin is increased by £1 to £45 for the 2026/2027 financial year.**
- 6. To delegate authority to the Deputy Chief Executive and s151 Officer in consultation with Leader of the Council, Cabinet Member for Finance, HR and Economic Development to set the commercial charges for Building Control.**

Other options considered

There were a number of options outlined within section 2 of the report.

Reasons for the decision

Fees and charges were an integral part of the budget setting process and were reviewed on an annual basis.

The report had been considered by the Budget Overview and Scrutiny Committee (OSC) on 13 January 2026.

The following information was highlighted during debate:

- Some authorities had a 'sliding scale' of charges related to houses of multiple occupancy (HMOs) but this was not the case in SKDC where all HMOs were charged the identical fees and charges regardless of the number of rooms. Officers were investigating the possibility of introducing a sliding scale and therefore Cabinet made an additional recommendation to Council.
- A detailed discussion about the future of the green waste service took place at Environment OSC on 13 January. The debate informed Cabinet's recommendation to Council that the annual collection charge for green waste increased by £2 to £55 for a first bin, and by £1 to £45 for a second or subsequent bin. The original proposal seen by Environment OSC was a slightly lower amount per bin, but this included the cessation of green bin collections in January and February.
 - There was a series of analyses on the costs the waste service incurred, this was in the process of being translated into a more user-friendly format.
 - There was a higher recommended cost for the first green bin rather than subsequent bins due to economies of scale. There were c31,000 customers in receipt of a green bin, of which c,5,000 have a further bin. Further information would be received by Environment OSC in due course.
 - The money raised from green bins provided a significant contribution towards the cost of the service; however, it did not cover the whole amount.
 - The cost of collecting a 2nd or subsequent bin wasn't equal to the first as the waste lorries were already on the premises to collect the initial bin.
- Building control fees were not included within the Cabinet reports pack because they were commercially sensitive. Cabinet recommended to Council that delegated authority be given to the Deputy Chief Executive and Section 151 Officer to determine these fees in consultation with the Cabinet Member.
- The Cabinet Member for Property and Public Engagement confirmed there was no pressure to increase overall revenue from parking charges in the next year. The car parking review aimed to make the fairest use of parking spaces across the district.

84. Localised Council Tax Support Scheme 2026/27

Purpose of report

This report reviewed the responses to the public consultation on the Local Council Tax Support Scheme 2026/27, along with recommendations from the meeting of the Finance and Economic Overview and Scrutiny Committee which took place on 18 November 2025.

Decision

That Cabinet recommended the Local Council Tax Support Scheme for 2026/27 to Full Council based on the same overarching criteria as the existing scheme, as detailed in paragraphs 2.13 to 2.44 of the report.

Other options considered

All options for consultation were detailed in Appendix 1 of this report.

Reasons for the decision

The proposed scheme must follow prescribed stages as stated in the Local Government Finance Act 2012 before it can be adopted by this Council as a Billing Authority – this is detailed as follows:

Before making a scheme, the authority must (in the following order):

- (a) *consult any major precepting authority which has power to issue a precept to it;*
- (b) *publish a draft scheme in such a manner as it thinks fit; and*
- (c) *consult such other persons as it considers are likely to have an interest in the operation of the scheme*

The following points were highlighted:

- Each year the Council are required to review the Localised Council Tax Support Scheme (LCTSS). The scheme is determined locally, however due to protection given to some customers, such as pensioners and working age claimants there was always an element of costs incurred over which the Council had no influence.
- Any proposed reduction in costs can only be applied to 895 working age claimants. Out of the current council spend of £739,279 (9% of the total scheme), only £90,000 (or 12% of the scheme) can be influenced by any recommended changes to the current LCTSS.
- The LCTSS was determined locally by the council after consultation with precepting authorities, key stakeholders and residents. Consultation on a 'no-change' LCTSS took place in September 2025. All SKDC members and parish clerks were made aware.
- Letters were issued to all those in receipt of Council Tax Support at the start of the consultation. This was a total of 7,243 recipients. A total of 440 individuals

responded to the consultation – this was a rate of 6.07% (compared to 336 responses of 7,133 – 4.73% for the previous year). The response to questions was not mandatory.

- Overall, 83% of respondents agreed with the principles of the current scheme, and 84% of respondents agreed the Council had worked hard to ensure that its Council Tax Support Scheme was fair, protected pensioners and those in vulnerable groups, and responded to local concerns.
- 6% as a level of response to a consultation might appear low but in comparison to some other consultations it was considered a healthy rate of response.

85. Budget Report for 2026/2027 including Indicative Budgets for 2027/2028 and 2028/2029 - General Fund

Purpose of report

To present the draft budget proposals and estimates for 2026/27 for the General Fund.

Decision

That Cabinet:

1. **Note the budget proposals for 2026/27 in respect of General Fund – Revenue and Capital.**
2. **Approve the launch of the consultation in respect of Council Tax setting for 2026/27 in accordance with the requirements of Section 65 of the Local Government Act 1992 between 19 January to 2 February 2026.**
3. **Recommend that a sum of £100k is added to the Training and Development Reserve to support Apprenticeships across the Council.**

Other options considered

The alternative options for the Budget were explored within the body of the report.

Reasons for the decision

The Council was legally required to set a balanced budget each Financial Year.

The following points were highlighted during debate:

- A member suggested an additional £100,000 reserve for training, apprenticeships and development at the Joint Budget OSC meeting. This would be incorporated into the final Budget report.
- The previous year had seen positive engagement and support to the Budget consultation, and it was hoped that this would be repeated this year.

86. Budget Proposals for 2026/27 and indicative Budgets for 2027/28 and 2028/29 - Housing Revenue Account

Purpose of report

To present the draft Budget proposals and estimates for 2026/27 for the Housing Revenue Account.

Decision

That Cabinet endorses:

- 1. The budget proposals for 2026/27 and indicative proposals for 2027/28 and 2028/29 in respect of Housing Revenue Account – Revenue and Capital.**
- 2. The proposed rent setting increase of 4.8% for 2026/27 for the social housing dwellings.**
- 3. The proposed increase of 2% for garage rents and 3.8% increase for service charges.**

Other options considered

The alternative options are considered as part of the body of the report.

Reasons for the decision

The Council is required to set a HRA Budget each year and to set rent levels in accordance with the Government rent setting guidance.

The following points were highlighted during debate:

- The HRA budget was discussed at Budget OSC on 13 January 2026.
- Cost saving measures were being explored where applicable. An example was given of employing in-house staff on a trial basis to carry out some of the work of a contractor (when this did not require the qualifications of the contractor).
- It was anticipated that there were still legacy issues with properties which would need to be addressed in the future; these would have an impact on the HRA budget. However, the backlog of repairs had been much reduced, and the voids turnaround time had improved.

87. Contract Award - New Build Housing Scheme at Toller Court, Horbling

Purpose of report

This report set out the proposals for a new build social housing development of three units at Toller Court, Horbling, and sought approval to award the construction contract to Gusto Construction Limited.

Decision

That Cabinet:

- 1. Approve the award of a contract to Gusto Construction Limited for the construction of the three housing units at Toller Court, Horbling at a cost of £544k.**
- 2. Delegates authority to the Council's Section 151 Officer, in consultation with the Leader of the Council, to allocate an additional 10% of further funding if required due to unforeseen costs during the project.**

Other options considered

The Council could wait to commence the scheme or not build the development, but these options were discounted due to the high levels of housing needs in the area.

Reasons for the decision

There was a housing need for the Council to develop the site therefore the resolution was for the contract to be awarded so that works could commence in Spring 2026.

The procurement process accorded with the Council's Contract and Procurement Procedure Rules, the Procurement Act 2023 and the Public Contract Regulations 2015.

The contract award sought to convert a long unused community centre within a sheltered housing scheme. The building had been in the process of being demolished. To rectify this the Council proposed to convert the property into three bungalows which would link into sheltered housing.

A procurement exercise was undertaken, supported by Welland Procurement - four suppliers bid for the work.

Works were due to commence in March 2026 with a view to completion in December 2026.

The following points were highlighted:

- Monthly meetings with the contractor were normal practice for these types of schemes. Officers would generally inspect the site prior to the monthly meetings. Any complaints about noise from residents would be taken on board and dealt with. If necessary, meetings could be held more frequently.
- A contingency had been built into the budget.
- The building currently in situ was in the process of demolition.
- The three bungalows would a range of environmental features.

88. Contract Award for Fire Compartmentation Works

Purpose of report

To seek approval to enter into a contract with Global HSE Solutions for the provision of carrying out fire prevention and compartmentation works to council owned dwellings for South Kesteven District Council.

Decision

Cabinet approved the award of a contract to Global HSE Solutions for the provision of carrying out fire prevention and compartmentation works at South Kesteven District Council owned dwellings for a period of 1 year. The value of this contract is up to £2 million

Other options considered

Consideration had been given to the option of carrying out the works “in-house”, but due to the specialist nature of the work and material requirements to ensure the fire prevention and compartmentation works were completed to the required fire safety standards, this was not a viable option.

Reasons for the decision

To ensure the Council had a competent contractor in place to deliver the required fire prevention and compartmentation works.

To ensure that the Council’s housing stock meets the required fire safety standard and residents have safe homes to live in.

The Council had been using Global HSE for these types of works for a 3–4-year period. The current contract had ended; this was a 1-year contract to allow the completion of previously identified works. These works included fire doors, fire breaks, fire curtains and other general compartmentation work.

A compliant contract will be in place to deliver the work.

89. Contract Award for Fire Alarm System

Purpose of report

To consider a contract award to replace fire alarm systems across housing stock.

Decision

That Cabinet award a contract to Fieldway Supplies for the installation of Fire Alarm Systems for a period of 2 years with the option to extend for a further 1 year plus 1 year. The annual contract value was £500k.

Other options considered

Continuing to maintain the old system – this came with a number of risks and this option was discounted.

Reasons for the decision

To ensure the Council had compliant and suitable fire alarms systems in place. The fire alarm systems in situ were serviceable but were approaching the end of their usable life. Therefore, members and officers were keen to replace systems before this time.

90. Corporate Enforcement Policy

Purpose of report

To consider a new policy.

Decision

That Cabinet:

- 1. Approve and adopt the Corporate Enforcement Policy.**
- 2. Agree that future minor amendments such as typographical corrections to the Corporate Enforcement Policy are delegated to the Head of Service – Public Protection, in consultation with the Cabinet Member for Corporate Governance and Licensing.**

Other options considered

To take no action. In this situation the 2017 Corporate Enforcement Policy would remain without review.

To update the Corporate Enforcement Policy separately to the following policies and not include them within the corporate enforcement policy within the appendices:

- Enviro Crime Enforcement Policy (adopted April 2018)
- Environmental Services Enforcement Policy (dated February 2017)
- Private Sector Housing Enforcement Policy (dated November 2018)

These options were discounted.

Reasons for the decision

The Council's Corporate Enforcement Policy was last revised in February 2017, and a review and update was necessary. This new overarching policy was a full revision of the 2017 policy and covered the enforcement activities across all the Council's Regulatory Services. This policy also incorporated and updated three other enforcement policies to support ease of reference and consistent application. The

new policy also provided an option for other enforcement policies to be added to the overarching policy.

These services covered by this policy included:

- Public Protection (this includes Environmental Health, Environmental Protection)
- Private Sector Housing, Community Safety (Neighbourhoods) and Licensing)
- Development Management
- Building Control
- Finance
- Tenancy Services.

The Policy would ensure that the Council achieved and maintained consistency in its approach to enforcement and was only targeted at cases where action was needed.

This policy also incorporated and updated three other enforcement policies to support ease of reference and consistent application. The new policy also provided an option for other enforcement policies to be added to the over-arching policy as an appendix.

The CEP had been considered by the Environment Overview and Scrutiny Committee in September 2025, Housing Overview and Scrutiny Committee and Rural and Communities Overview and Scrutiny Committee in October 2025. Feedback given has been considered and where it was requested to be, has been included. Senior managers have also been consulted and their feedback is included.

Within Appendix A of the report a fixed penalty matrix was included; this had been agreed with the Environmental Crime Partnership and Legal Services Lincolnshire (LSL). SKDC would be trialling this matrix on behalf of the rest of Lincolnshire, and there would be feedback through the Partnership and also wider partners.

The Renters' Rights Act 2025 had introduced enhanced powers with private sector housing. It was anticipated that enforcement related policies that local authorities would adopt would be published during 2026.

The following information was highlighted during debate:

- The amount of consultation and training relating to this Policy had been comprehensive.
- The overarching policy covered a lot of legislation; the main area of the Council covered was Public Protection. There was a Senior Managers' Forum held at SKDC which included Heads of Service, Service Managers and Team Managers, where issues can be raised. This topic would be part of future agendas.
- SKDC had a very good and structured method to applying the law in a fair and proportionate way. Moves to prosecutions must be approved by the Head of Service, then the Assistant Director, and finally the Chief Executive.

91. Tree Management Policies

Purpose of report

To seek approval for the adoption of the Tree Management Policies, to replace the existing tree management guidelines.

Decision

That Cabinet:

- 1. Approve and formally adopt the Tree Management Policies, which will replace the Council's existing Tree Guidelines (2019) as the authoritative framework for managing trees under South Kesteven District Council's (SKDC) responsibility.**
- 2. Delegate authority to the Director for Housing and Projects to make minor amendments to the Tree Management Policies as required, in consultation with the Cabinet Member for Environment and Waste.**
- 3. Request that the Policies be reviewed within 3 years.**

Other options considered

Not to adopt the Tree Management Policies and continue with existing guidelines.
This option was discounted because:

- a) the current Tree Guidelines lacked the clarity and nuance needed to support consistent, balanced decision-making; and,
- b) they do not provide an industry-aligned risk management strategy to demonstrate that SKDC was fulfilling its duty of care, hence leaving the Council more vulnerable to claims of negligence.

Reasons for the decision

Adoption of the updated Tree Management Policies

The updated policies provided greater clarity for officers, tenants and the public. They introduced a more detailed and proportionate approach to tree-related risk management, aligned with accepted best practice and were designed to support the Council's duty of care. Adoption would ensure SKDC managed its tree stock in a consistent, transparent and accountable way, with policies that are defensible, modern and fit for purpose.

Delegation to the Director for Housing and Projects to make minor amendments in consultation with the Cabinet Member for Environment Minor refinements may be required over time - for example, to reflect updated industry terminology, workflow improvements, or clarifications requested by service areas. Providing delegated authority for these adjustments would avoid the need for disproportionate governance processes whilst ensuring that any changes remained

aligned with Cabinet's policy intent through consultation with the relevant portfolio holder.

Existing tree guidelines were established seven years ago. An update was required to provide flexibility on the management of land.

A modern and risk-based approach to inspection was required. The draft policy document had a clearer four-part structure:

1. Pruning and removal of council managed trees – covered the council's position on overhanging branches, nuisance issues, shading and other common issues.
2. Trees on tenanted property – defined the responsibilities of SKDC and the tenant.
3. Trees in closed churchyards – acted as a form of service level agreement for churches/church wardens.
4. Risk Management – Introduced the concept of 'zoning' and defines a survey and record keeping protocol.

The Policies aimed to focus resources on the risks to people and property. They were in line with proposals debated in Parliament which seemed likely to become the default for local authorities.

Environment OSC have reviewed and commented on these policies on two occasions. The first review invited Environment OSC to scrutinise the policy approach, structure and wording. The second review examined resource and cost implications.

The policies were in line with industry standards.

92. Local Development Scheme

Purpose of report

The report covered a general Local Plan update and a revision to the Council's Local Development Strategy. The Planning and Compulsory Purchase Act 2004 (as amended by the Planning Act 2008 and Localism Act 2011) required a Local Planning Authority to prepare and maintain a Local Development Scheme setting out the Development Plan Documents to be produced, including the Local Plan.

Decision

Cabinet approved the Local Development Scheme (2026 – 2029) for publication.

Other options considered

The alternative of not reviewing the Local Development Scheme was discounted. Failing to keep the Local Development Scheme up to date would have contravened the statutory requirements of the Planning and Compulsory Planning Act 2004 (as

amended by the Localism Act 2011) and Town and Country Planning (Local Planning) (England) Regulations.

Reasons for the decision

The reason for the resolutions was to ensure the Council was providing an up-to date position and an accurate timeline for the production of development plan documents. This would ensure that the Council was acting in accordance with the requirements of the Planning and Compulsory Purchase Act 2004 (as amended).

Maintaining an up-to-date Local Development Scheme would ensure a transparent process. This was important because the local community and others with an interest in the district could be kept aware of development plan production and stages of consultation.

Supporting the continuity of the planning function in South Kesteven would aid the recovery of the local economy and the economic resilience of the district by providing greater certainty and confidence for future investment and development.

Local Plans (LP) were key to promoting sustainable growth. There were many steps involved in the preparation for an updated LP, informed by legislation.

In preparing a new draft LP, Regulation 18 was launched by SKDC in February 2024 based on the then housing targets expected of the council. After the General Election in 2024, the new government increased annual housing targets and added further housing requirements.

A second Regulation 18 consultation was undertaken by SKDC in the summer of 2025. SKDC was required to find additional sites for development. Following the latest consultation, the Planning Policy team had been reviewing feedback, and an evidence base to support the next round of consultation.

SKDC was required to develop the Local Development Scheme (LDS) and keep it up to date to reflect progress. The Regulation 19 was originally scheduled for January/February 2026. As the Planning Policy team have been working through consultation feedback, it became clear that additional evidence would be required ahead of the Regulation 19 consultation. A detailed project management approach was required and the overall timetable needed finessing.

In a move supported by the Planning Advisory Service, the Regulation 19 consultation needed to be moved to September 2026. This still allowed crucial time to submit the LP prior to inspection. The Regulation 19 move was the only change to the timetable.

The LP was achievable with current staffing and resources. SKDC was not the only council in this position.

93. Cabinet Forward Plan

The Cabinet Forward Plan was noted, with the following points:

- The Budget report for February would be split into two reports – General Fund and Housing Revenue Account.
- The Waste Policy would be considered by Cabinet, rather than Full Council.
- The Finance Update report will now be considered by Cabinet in March.

94. Open Questions from Councillors

Councillor Elvis Stooke to the Cabinet Member for Environment and Waste

Councillor Stooke asked for a meeting in Loddington and Harrowby Without with parish councillors about the Blessed Hugh More site regarding tree planting before the next meeting of Environment OSC. Councillor Rhys Baker agreed to try and arrange this.

Councillor Stooke also praised officers involved in the out of hours response to an issue on Somerby Hill, Grantham.

The meeting closed at 5:30pm.



Cabinet

Tuesday, 10 February 2026

Report of Councillor Paul Stokes,
Deputy Leader of the Council and
Cabinet Member for Leisure and
Culture

Award of Contract - Christmas Lights in Grantham

Report Author

Karen Whitfield, Assistant Director (Leisure, Culture and Place)

 karen.whitfield@southkesteven.gov.uk

Purpose of Report

To approve the award of contract to the preferred supplier for the provision of Christmas lights in Grantham for five years.

Recommendations

Cabinet is asked to approve the contract award for the Christmas lights in Grantham to Gala Lights Ltd at a cost of £56,720 per annum for a period of three years with the option to extend for a further two years.

Decision Information

Is this a Key Decision?	Yes
Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Connecting Communities Enabling Economic Opportunities
Which wards are impacted?	Grantham Wards

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 The Council's previous contract to provide Christmas lights in Grantham town centre has expired. In line with the Council's Contract Procedure Rules a procurement exercise has been undertaken to identify a preferred supplier for Christmas 2026 and beyond.
- 1.2 The award of a contract to the preferred supplier will ensure that there is a formal contract in place for a period of three years with the potential to extend for a further two years. The contract provides an option to increase or extend the lighting provision should this be required.
- 1.3 As a Special Expense Area (SEA) Grantham taxpayers directly pay for services delivered to the parish by South Kesteven District Council. The costs identified in this report will be charged to the SEA.

Completed by: David Scott, Assistant Director of Finance

Procurement

- 1.4 A compliant procurement process has been followed to identify a preferred supplier for the provision of Christmas lights in Grantham. The process has been supported by Welland Procurement and conducted in accordance with best practice and the Procurement Act 2023 to ensure that the principles of transparency, equity and fairness have been adhered to.
- 1.5 Should the recommendation within this report be supported a formal contract will be awarded as the necessary standstill period has expired.

Completed by: Helen Baldwin (Procurement Lead)

Legal and Governance

- 1.6 A compliant procurement exercise has been undertaken, and the recommended action is in line with the Council's Contract Procedure Rules.

Completed by: James Welbourn, Democratic Services Manager

Health and Safety

- 1.7 Under the proposed contract arrangements, the preferred supplier is required to ensure that the installation of lights is carried out safely and in accordance with health and safety regulations and guidance. All safe systems of work and Risk assessments relating to the works will be provided by the contractor and reviewed to ensure suitability of risk mitigation prior to works commencing.
- 1.8 As part of the arrangements the Council is responsible for arranging an independent contractor to inspect the lighting columns in Grantham town centre on an annual basis to ensure that the lights can be safely installed.

Completed by: Philip Swinton, Head of Health, Safety, Compliance and Emergency Planning

Climate Change

- 1.9 The preferred supplier aims to operate as a carbon neutral company since 2025. 100% of the lights used are manufactured in-house and include energy efficient LEDs. As well as producing a financial saving in terms of energy use, the use of LED lights also reduces the amount of electricity used, contributing to the Council's carbon efficiency target.
- 1.10 Gala Lights use low-carbon aluminium which is made from 60% recycled materials. At the end of their life the lights are crushed and recycled.

Completed by: Serena Brown, Sustainability and Climate Change Manager

2. Background to the Report

- 2.1 The Council's Corporate Plan (2024 – 2027) identifies Connecting Communities and Enabling Economic Opportunities as key priorities. This includes the Council's ambitions to promote the district as an attractive place to visit, work, invest, study and do business, and to maintain and strengthen the relationships with the business community to understand and support their needs and aspirations.
- 2.2 Historically South Kesteven District Council have been responsible for the provision of Christmas lights in Grantham. In the absence of a town council, this expenditure and that associated with the Christmas light switch event, has been funded from the Grantham Special Expense Area (SEA) budget. In May 2024, following a governance review, Grantham Town Council was re-established. However, there are no plans currently to transfer the responsibility for the Christmas lights and event.
- 2.3 In 2023 the Council entered a three-year contract with Gala Lights for the provision of Christmas lights in Grantham town centre. The resulting improvement in the

Christmas lights has been received very positively by both residents and the retail sector alike.

- 2.4. Due to the contract coming to an end an open tender opportunity was launched in October 2025 to identify a preferred supplier for Grantham's Christmas lights from Christmas 2026. The contract opportunity was for a three-year period with the option to extend for a further two years.
- 2.5. A total of four companies tendered for the opportunity on the basis of a hire, installation and storage package.
- 2.6. The tenders were subsequently evaluated with 60% of the available score being awarded for quality and 40% relating to price. Welland Procurement supported the evaluation of the tenders and the moderation of scoring.
- 2.7. Following evaluation Gala Lights have been identified as the preferred supplier. Their tender response provides for a wide range of interventions including:
 - Street lighting motifs
 - Across street banners
 - Wall decorations on St Peter's Hill and Guildhall Street
 - Hanging tree motifs for St Peter's Hill
 - Lighting the Council offices and Guildhall Arts Centre
 - String lights in various locations
 - Artificial lit Christmas trees mounted on buildings.
- 2.8. A copy of the presentation provided by Gala Lights to support their tender response is attached to this report at **Appendix One**. This provides a visual representation of a range of lights which can be installed with the final designs to be agreed by the Council upon the award of contract.
- 2.9. The mounting of motifs on lighting columns requires the permission of Lincolnshire County Council. This has been granted subject to each streetlight being inspected annually to ensure it can safely withstand the additional weight. The surveys are carried out annually..
- 2.10. It is proposed the lighting installations will be complemented by the usual large Christmas tree being installed in the Marketplace. This will continue to be supplied by the Council but decorated by Gala Lights under the proposed contract arrangement.

3. Key Considerations

- 3.1. A compliant tender exercise has been undertaken to identify a preferred supplier to ensure the continuation of an attractive festive lighting display in Grantham. The

proposed contract is for a period of three years with the option to extend for a further two years.

- 3.2. Should Grantham Town Council wish to take on the responsibility for the provision of the Christmas lights then it is possible to novate the contract to them. They would then become responsible for honouring the remaining term of the agreement.

4. Other Options Considered

- 4.1. The Council has an option to purchase Christmas lights rather than hire them. However, the cost of purchase would be significant, and additional costs would be incurred in relation to the installation, storage and ongoing repair and maintenance.

5. Reasons for the Recommendations

- 5.1. A compliant procurement exercise has been undertaken to identify a preferred supplier for the provision of Christmas lights in Grantham. Following the expiry of the appropriate standstill period the contract needs to be formally awarded.

6. Appendices

- 6.1. **Appendix One** – Gala Lights Presentation.

This page is intentionally left blank

23

South Kesteven

November 2025

About Gala Lights

- Founded in 1994, we have **30 years' experience** in Christmas lighting and festive illuminations
- We **design, manufacture & install** lights for BIDs, towns & cities throughout the UK
- Gala Lights joined the **global Leblanc illuminations Group** in 2009
- Together we provide lighting solutions to **8,000+ towns & cities worldwide**

Experienced team

- Our people are some of the **best in the industry**
- We have **highly skilled** designers, engineers, welders and logistics teams
- We manufacture **100% of our decorations in-house**
- Every scheme has a dedicated **Gala Lights Project Manager**
- We use **trusted installation partners**, local to you
- Our service includes **design, manufacture, installation & storage**





Prompt Payment Code
Approved Signatory



You're in safe hands

Environment & sustainability

- We use Hydro REDUXA **Low-Carbon Aluminium**
- It is the best high-quality aluminium
- Made from **60% recycled materials**, it is infinitely recyclable
- We have switched to an **100% sustainable** green energy supply throughout our premises

- Our **Corporate Responsibility Actions** are focused on:
 1. Sustainability & The Environment
 2. Responsible Purchasing & Working Practices
 3. People-first



We are on target to be a Carbon-Neutral Company by 2025



Our values **Gala Lights**



Good value

Value for money



Bespoke

Design & service



Quality

Product, service
& design



Friendly

Approachable
people &
suppliers

Our current customers include ...



29



My Shawlands



PR & Publicity support

Our in-house PR is available to help develop communications

- Press release quotes
- Local media relations
- Switch-on publicity
- Social media content & amplification
- Photo-call product props

3

Community engagement

- Presentation materials for community meetings and groups concerning new Christmas lights scheme
- Run digital competition to find the 'People's Favourite'
- Run 'Kids Competition' for local children to design a light in the display
- Engage with large businesses and local employers concerning switch-on activity
- Encourage resident photo submissions and selfies

Deadline Sunday 24th September 2023 4pm

It's that time of year again! We are looking for a primary school-aged child (or younger) to design a new Christmas Light Installation for Horsham Town Centre.

To submit a design, simply post a photo below in the comments with the child's (first) name, age and primary school (you can pm the age and school if you prefer).

Here are all the lights and designers from previous years (these will be on display again this Christmas).

John, Harry, Jasper, Holly, and Molly have all seen their designs turned into reality, and we are looking forward to adding another name to the list.

As usual, there will be goody bags from our fabulous judges - more on that shortly.



Kingsnorth Parish Council's post

Kingsnorth Parish Council
10 December 2024 ·

Christmas Light Winner

We are very excited to share the finished winning design in our 'Design a Christmas Light Competition 2024!!!'

Congratulations to 7-year-old Tegh Kaur Rait, who designed the Christmas light

Tegh has named the Gingerbread Person 'Pixie Mixie'.

We are so pleased with how it looks

A big thank you to Jan and the team at [Connells Estate Agents - Park Farm Ashford](#) for giving 'Pixie Mixie' a home for the Christmas holidays.



Relevant experience

- We have unparalleled Christmas lights experience working with local authorities & councils
- We conduct full site surveys to get to know your town's unique geography & electrical infrastructure
- We have many customers in Essex, Kent and surrounding areas





Reading BID
Business Improvement District



Our Approach



Butchers Row

Gala Lights Limited ©2025



Gala Lights
Leblanc Illuminations UK

New Council Building

Gala Lights Limited ©2025

35



Doctors vehicles only
beyond this point



GRANTHAM IS
GROWING...
BE PART OF IT

 **Gala Lights**
Leblanc Illuminations UK



Guildhall Street (New for 2026)

Gala Lights Limited ©2025

 **Gala Lights**
Leblanc Illuminations UK



Guildhall Street

Gala Lights Limited ©2025

 **Gala Lights**
Leblanc Illuminations UK



Guildhall



High Street

Gala Lights Limited ©2025

 **Gala Lights**
Leblanc Illuminations UK



Market Place Entrance

Gala Lights Limited ©2025

 **Gala Lights**
Leblanc Illuminations UK





St Peters Hill

Gala Lights Limited ©2025



Gala Lights
Leblanc Illuminations UK



St Peters Hill

Gala Lights Limited ©2025



Gala Lights
Leblanc Illuminations UK



St Peters Hill Trees

Gala Lights Limited ©2025

 **Gala Lights**
Leblanc Illuminations UK



Welby Street

Gala Lights Limited ©2025

 **Gala Lights**
Leblanc Illuminations UK



Welby Street

Gala Lights Limited ©2025

 **Gala Lights**
Leblanc Illuminations UK



Westgate (New for 2026)

Gala Lights Limited ©2025

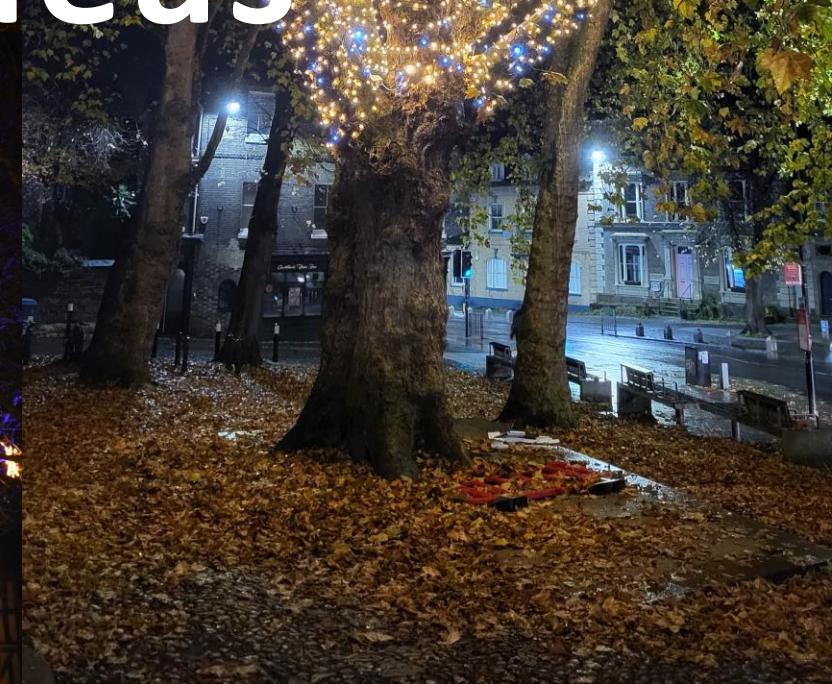


Gala Lights
Leblanc Illuminations UK









Tree Lighting Ideas

51

Thank you

07305 259604 | www.galalights.com | sam.wood@galalights.com

This page is intentionally left blank



Cabinet

Tuesday, 10th February 2026

Report of Councillor Richard Cleaver
Cabinet Member for Property and
Public Engagement

Facilities Management Contract

Report Author

Gyles Teasdale, Head of Property and ICT

 g.teasdale@southkesteven.gov.uk

Purpose of Report

To seek approval for the award of the Facilities Management Contract to Key Integrated Services (Maintenance) Ltd. for an annual sum of up to £450,000 for a period of 3 years with an option to extend for a further 2 periods of 2 years.

Recommendations

Cabinet is asked to:

- 1. Approve the award of the Facilities Management contract to Key Integrated Services (Maintenance) Ltd for an annual sum of up to £450,000 for a period of 3 years with an option to extend for a further 2 periods of 2 years.**
- 2. Delegate to the Deputy Chief Executive and s151 Officer to sign a Parent Company guarantee with Key Integrated Services (Holdings) Ltd in respect of the award of the Facilities Management Contract.**

Decision Information

Is this a Key Decision?	Yes
Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Sustainable South Kesteven Enabling economic opportunities Effective council
Which wards are impacted?	(All Wards);

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 The procurement of the facilities management has been undertaken in accordance with the Council's Contract Procedure Rules. The annual anticipated spend level is in accordance with budgeted levels however the exact expenditure level may vary due to the responsive nature of some of the necessary works. Given the value of the works, it is necessary to receive a Parent guarantee from the holding company.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Procurement

- 1.2 The tender has been carried out by Welland Procurement. The procurement is in accordance with the Council's Contract Procedure Rules. The summary of the contract is:

Annual Value	£450,000
Initial Term	Three Years (36 months)
Option Extensions	2 x 24 months (4 Years)
Total Contract Value Including Extensions	£3,150,000

Completed by: Helen Baldwin (Procurement Lead)

Legal and Governance

- 1.3 Due to the value of the contract, Cabinet is the correct body to consider this report.

Completed by: James Welbourn, Democratic Services Manager

2. Background to the Report

- 2.1. South Kesteven District Council (SKDC) is currently in contract with an external provider for the provision of Facilities Management (FM) and maintenance

services across the Council's corporate assets. This contract has now reached the end of its maximum term and cannot be extended further, necessitating the procurement of a new contract.

- 2.2. The contract is essential to ensure that the Council meets all legal, health, and safety compliance requirements, while maintaining Council assets in a safe, efficient, and cost-effective condition for use by both staff and the public.
- 2.3. The scope of the contract covers all SKDC (General Fund) corporate buildings and associated assets, including key operational sites such as The Picture House, South Kesteven House, the leisure facilities and both arts centres. The proposed new contract also provides SKDC with the flexibility to add or remove assets as required, ensuring the arrangement can adapt to changes within the Council's property portfolio.
- 2.4. A specification has been developed that includes activities covering all aspects of facilities management services. The Contractor will be responsible for delivering comprehensive facilities maintenance encompassing both Planned Preventive Maintenance (PPM) and Reactive Maintenance, as well as periodic inspections, statutory testing, and major servicing. These areas are outlined below.
- 2.5. Mechanical Plant and Equipment - The Contractor shall be responsible for the planned, preventive, and reactive maintenance of all mechanical plant and equipment within the facility, to ensure safe, efficient, and reliable operation at all times.
- 2.6. Pool Plant and Water Treatment - provide comprehensive operation, maintenance, and water treatment services for the swimming pool(s), spa pool(s), and associated plant within the facility. Services must ensure the continuous provision of clean, safe, and hygienic water, fully compliant with the latest Pool Water Treatment Advisory Group (PWTAG) Code of Practice, Health & Safety Executive (HSE) guidance, and local environmental health requirements.
- 2.7. Hot Water Heating Systems, Hot and Cold-Water Systems - Services must ensure systems are fully operational, safe, energy-efficient, and compliant with all relevant legislation and guidelines.
- 2.8. Fire Alarms and Fire Prevention Systems – servicing of Fire alarm/detection systems and fire prevention systems including gas suppression, automatic fire dampers, and interlocks with ventilation plant and automatic doors.
- 2.9. Emergency Lighting - inspection, testing, maintenance, and repair of all emergency lighting systems installed across the facility.

- 2.10 Electrical Installations and Fixed Wiring - Electrical Installations and fixed wiring shall be inspected and tested annually in accordance with Health and Safety Regulations and recommendations.
- 2.11 Lift Maintenance and Servicing - provide a comprehensive lift maintenance and servicing programme for all passenger, goods, and platform lifts within the premises covered by this contract.
- 2.12 Window Cleaning - provide professional window cleaning services for the premises specified within contract.
- 2.13 CCTV, Access Control & Panic Alarm Systems - Services shall include both preventive and reactive maintenance, system monitoring (if applicable), and emergency call-out support.
- 2.14 Water Coolers - Supply, installation and commissioning of water coolers (bottled or mains-fed as specified) inclusive of regular servicing, sanitisation of all units.
- 2.15 Washroom Services - provide a full washroom service across the Council's property portfolio, including the provision of hand dryers on a rental basis and the supply of associated washroom related equipment including, floor mat solutions, washroom equipment & consumables, and the provision of period & incontinence products.
- 2.16 Fire Extinguisher & Fire Blanket Servicing, Refill and Replacement - provide a comprehensive service, refill, and replacement agreement covering all fire extinguishers and fire blankets within the Council's property portfolio.
- 2.17 Roller Shutters, Turnstiles and barriers - operating a scheduled service programme in accordance with manufacturer recommendations and industry best practice, ensuring that all equipment is always maintained in a safe and fully operational condition.
- 2.18 Automated Doors - provide scheduled preventive maintenance for all types of automated doors, including sliding doors, swing doors, revolving doors, and access-controlled doors.
- 2.19 The annual spend on these activities is in the region of £125,000 for planned maintenance, but the spend can be volatile and unpredictable as it tends to be reactive rather than planned. Sufficient budget is made available to ensure the fluctuations can be accommodated.
- 2.20 Procurement has been undertaken in accordance with the Council's Contract Procedure Rules and using the Open Tender route. Support has been provided throughout by Welland Procurement. Following the advertisement of the opportunity 5 bids were received. The evaluation of the bids was based on a

weighting of 60% cost, 30% quality, 5% social value and 5% sub-contractor value. The summary of the bids was as follows:

	Bidder 1	Bidder 2	Bidder 3	Key IS (mtce) Ltd	Bidder 5
Cost Score – maximum 60%	31.83%	32.18%	48.17%	60%	9.23%
Quality Score – maximum score 30%	24.18%	24.18%	17.98%	21.58%	14.19%
Social Value – maximum 5%	4%	4%	3%	4%	2%
Subcontractors (uplift) Value – maximum 5%	5%	2.5%	2.5%	3.75%	3.75%
Total	65%	62.86%	71.65%	89.33%	29.16%

2.21 Following financial review of the preferred bidder as part of the procurement process, the Council has requested that the parent company (Key Integrated Services (Holdings) Ltd) provide a Parent Company Guarantee. This is necessary to ensure the supplier has sufficient financial resilience to undertake the service provision.

3. Key Considerations

3.1. By entering into a new facilities management contract, SKDC would be able to maintain its existing legal, health, and safety compliance obligations, strengthen its asset management approach, and further progress the Corporate Property Team's commitment to continuous improvement, moving increasingly towards a structured, planned maintenance model rather than a reactive maintenance approach.

4. Other Options Considered

4.1 The Council could adopt an in-house maintenance model should a new contract not be pursued. However, this approach would require the recruitment of specialist personnel to deliver services in key technical areas such as heating, ventilation and air conditioning (HVAC), electrical systems and gas safety.

4.2 The Council does not employ any specialist maintenance operatives within the Corporate Property Team so it would require significant resource and financial investment to be able to establish a capable in-house maintenance approach.

5. Reasons for the Recommendations

5.1. By entering into a new contract, SKDC would be able to:

- a) Continue with a structured approach to managing legal and health & safety obligations, including gas, electrical, and building safety requirements, ensuring a reducing risk of regulatory breaches.
- b) Ensure all assets and equipment are maintained in a safe and operational condition, supporting the continued availability and functionality of facilities.
- c) Enable the Corporate Property Team to maintain and enhance the existing planned maintenance programme, monitor asset performance, and implement new initiatives to contribute towards SKDC's sustainability objectives.
- d) Operate within forecasted maintenance budgets, providing greater certainty and planning capability over the contract period.
- e) Continue to utilise providers with expert knowledge across a wide range of building maintenance disciplines, ensuring professional and effective service delivery.



Tuesday, 10 February 2026

Report of Councillor Richard Cleaver - Cabinet Member for Property and Public Engagement

Acceptance of funding for Cyber Security Enhancements

Report Author

Gary Andrew, IT Services Manager

✉ g.andrew@Southkesteven.gov.uk

Purpose of Report

This report recommends the acceptance of £200,000 from the Local Digital Cyber Team to support our continued progress against the Cyber Assessment Framework (CAF) for local government.

Recommendations

Cabinet is asked to:

- 1. Approve the acceptance of £200k of funding to support the continued progress and improvements against the Cyber Assessment Framework (CAF).**
- 2. Delegate authority to the Deputy Chief Executive & s151 Officer to allocate funding in accordance with the agreed criteria.**

Decision Information

Is this a Key Decision? Yes

Does the report contain any exempt or confidential information not for publication? No

What are the relevant corporate priorities? Effective council

Which wards are impacted? N/A

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 The use of the funding can only be in accordance with the agreed criteria and grant conditions. Once approval has been given to accept the grant, then specific budgets will need to be developed in order to monitor the spend proposals.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Legal and Governance

- 1.2 The funding is over the Key Decision threshold and therefore it is Cabinet that are asked to consider accepting it.

Completed by: James Welbourn, Democratic Services Manager

2. Background to the Report

- 2.1 Cabinet at their meeting on 7th October 2025 approved an updated ICT Strategy and Cyber Security Strategy.
- 2.2 The Strategy sets out the approach for protecting our information systems and the data we hold to ensure the services we provide are secure and our residents, businesses and stakeholders can safely transact with us.
- 2.3 The Strategy sets out the operational framework that is implemented to strengthen the Council's resilience against cyber-attacks from external forces. These threats continue to evolve, and we need to work at pace in order to respond and adapt defences against such attacks.
- 2.4 Against this backdrop, the Council has worked with the Local Digital Cyber Team at Ministry of Housing, Communities and Local Government to secure additional funding to invest in cyber security interventions.
- 2.5 The high-level criteria that is set out is as follows:
 - Focus on delivering a Cyber Assessment Framework and supporting Implementation Plan.

- Continue building cyber maturity, including moving towards assessing critical systems and implementing cyber protections
- Share insights and lessons learnt to support wider sector improvement, and
- Take part in research and testing where relevant.

2.6 Following approval of the funding, officers will develop an action plan to deliver the agreed objectives within a specified timeframe. This expenditure may span financial years and so some of the budget allocation may need to be transferred to 2026/2027.

3. Key Considerations

3.1 Cyber-crime is one of the biggest risks to the Council and the funding is offered to carry out changes and improvements identified by the Council as part of the adopted Strategy.

3.2 The Council's approved Strategic Risk Register identifies cyber security as one of SKDC's most significant risks. Therefore, this funding is a welcome addition to enable the Council to strengthen its cyber security defences,

4. Other Options Considered

4.1 Reject the funding offer and use existing finances for cyber improvements. This is not considered good value for money as Government funding is being made available.

5. Reasons for the Recommendations

5.1. The Council has a great opportunity to improve its cyber security by utilising the funding and the additional support that is being offered.

5.2. The funding is offered to progress and implement projects that have been identified as business critical.

5.3. Cyber threats to local government are constantly evolving. This funding will help the Council continue to improve and secure its systems and protect customer information.

This page is intentionally left blank



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Cabinet

Tuesday, 10th February 2026

Report of Councillor Richard Cleaver -
Cabinet Member for Property and
Public Engagement

Grantham Canal Water Level Control and Safe Access Works

Report Author

Gyles Teasdale, Head of Property and ICT

g.teasdale@southkesteven.gov.uk

Purpose of Report

To obtain authority to enter into a contract for water level control and safe access works at the Council owned part of Grantham Canal.

Recommendations

Cabinet is asked to approve the award of a contract to ECS Engineering Services Ltd for water level control and safe access works at Grantham Canal for a value of £205,763.98.

Decision Information

Is this a Key Decision? Yes

Does the report contain any exempt or confidential information not for publication? No

What are the relevant corporate priorities? Effective council

Which wards are impacted? Earlesfield

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 The financing of these works will be from a combination of the 2025/26 approved budget works of £100,000 and use of the General fund Maintenance Reserve. The Council has worked with Welland Procurement to undertake an open competitive tendering procedure, and the successful bid can be financed accordingly.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Procurement

- 1.2 The works have been tendered using an open procedure, managed by Welland Procurement and was a compliant process.

Completed by: Helen Baldwin, (Procurement Lead)

Legal and Governance

- 1.3 A contract award of this value would need to be agreed by Cabinet as it is a Key Decision.

Completed by: James Welbourn, Democratic Services Manager

2. Background to the Report

- 2.1. A stretch of Grantham Canal is owned and maintained by South Kesteven District Council (SKDC) and consists of 1km section of Canal between Earlesfield Lane Grantham to the east and Swingbridge Road to the west. It passes under Trent Road before ending at the A1 southbound slip road. A map showing the Council ownership is outlined below.



- 2.2. Water is fed through culverts under the A1 linking the Grantham Canal to the rest of the canal that terminates in Nottingham. Culverts under Trent Road are present and a culvert under Earlesfield Lane flows into the Mowbeck.
- 2.3. Since taking responsibility for the management and maintenance of this section of the Canal, the Council has undertaken various schemes of works to ensure the safety of the canal itself, the local environment and surrounding community.
- 2.4. In 2024, reports were received of water seepage through the banks of the canal by a business based just off Trent Road. This was causing some damage to the access road which had a detrimental impact on their trading. Previous studies had been undertaken of the canal and work has been carried out in the past to repair the banks.
- 2.5. In response to the issue which arose in 2024 and a lack of updated survey information, a comprehensive condition survey was commissioned from external consultants to assess the current condition of the canal and its banks, the cause of the seepage, and options for a full improvement scheme. This condition survey report has now been received and forms the basis of the specification for these works which has been competitively tendered. The works have been tendered using an open procedure through Welland Procurement. Two valid tenders were received and were evaluated by Welland and Council Officers.

2.6 The following tables summarise the analysis of the qualitative questions and pricing from the tenders received:

Quality Score

Question	Weight (%)	Bidder 1	Bidder 2
1	3	2.4%	1.8%
2	14	11.2%	8.4%
3	20	16%	12%
4	3	3%	1.2%
Sub Total (out of 40%)		32.6%	23.4%

Pricing Evaluation

Bidder	Total cost	% Score out of 60%
ECS	£205,763.98	60
Bidder 2	£255,658.00	48.29

Total Summary

Bidder	Quality (40%)	Cost (60%)	Total
ECS	32.6%	60%	92.6%
Bidder 2	23.4%	48.29%	71.69%

2.7 ECS Engineering Services Ltd, Bidder 1, scored highest in their tender submission and therefore it is recommended the contract be awarded to ECS Engineering Services Ltd.

2.8 These works enable corrective measures to be taken with respect to the urgent issues regarding water management and bank deterioration. However further preventative works will be required, and a budget bid has been submitted as part of the General Fund Budget Proposals 2026/27 to enable further phases of works to continue.

3. Key Considerations

- 3.1. To award the contract for works to ECS Engineering Services Ltd at a cost of £205,763.98.
- 3.2. Should the contract not be awarded, the condition of the canal and banks will deteriorate with the likelihood of the bank failing which could result in damage to property and potentially risk to life.

4. Other Options Considered

- 4.1 Taking no immediate action was considered, however the Council has a legal obligation to maintain the canal and avoid risks to property and residents. Delaying the works any longer will result in the canal structure further deteriorating leading to much higher costs in the future and risks of failure.

5. Reasons for the Recommendations

- 5.1. The structure of the canal is deteriorating as evidenced by the water seepage and a report on condition carried out by JBA Consultants. Installing water level control features and safe means of access will mitigate the risk of failure in the short term whilst the longer-term future of the canal is decided.
- 5.2. The award to ECS Engineering Services Ltd is based on an open tender and assessment of their pricing and quality of response, both of which scored more highly than the other valid tender received, therefore the Council is choosing the most cost-effective tender.

6. Consultation

- 6.1. Consultation has occurred with the Grantham Canal Partnership who are supportive of the works to be undertaken as it contributes to their long-term vision of having a viable and vibrant canal between Nottingham and Grantham.
- 6.2. Discussions have also occurred with The Grantham Canal Society who has been instructed to undertake initial scrub clearance works.

This page is intentionally left blank



Tuesday, 10 February 2026

Report of Councillor Virginia Moran
Cabinet Member for Housing

Wellington Way, Market Deeping – Approval of Contract Sum Increase

Report Author

Suniel Pillai, New Build Project Officer

 suniel.pillai@southkesteven.gov.uk

Purpose of Report

To increase the approved construction contract sum for the Wellington Way new build housing scheme by £190,000 following the findings of recent site investigations and technical reports undertaken after the contract award.

Recommendations

Cabinet is asked to approve an increase of £190,000.00 to the approved construction contract sum of £1.926m for the Wellington Way, Market Deeping new build housing scheme to reflect additional works arising from recent survey findings.

Decision Information

Is this a Key Decision?	No
Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Housing
Which wards are impacted?	Market & West Deeping;

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 This additional cost of £190,000.00 was identified following the contract award and cannot be accommodated within the contingency allocation of the contract. The funding for this additional cost will be financed from the HRA capital receipts reserve.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Procurement

- 1.2 Additional value of contract is within the 10% increase allowable under PA2023

Completed by: Helen Baldwin (Procurement Lead)

Legal and Governance

- 1.3 Whilst the sum of money for the works is under the Key Decision threshold, it was felt that this report needed to be considered by Cabinet as they had approved the initial contract in September 2025.

Completed by: James Welbourn, Democratic Services Manager

2. Background to the Report

- 2.1 Cabinet approved the award of the construction contract for the Wellington Way development in September 2025 to Lindum Group Ltd. The scheme comprises 11 new council homes, delivering much needed affordable housing in Market Deeping at a cost of £1.926m.
- 2.2 Following contract award and during pre-construction mobilisation, a standard review of the projects technical information identified that a detailed ground investigation had not yet been undertaken. Once this was identified, the ground investigation was instructed in September 2025 and commissioned without delay to ensure the Council had a clear and robust understanding of site conditions and associated risks prior to construction progressing.

- 2.3. The site investigation identified areas of made ground and contamination associated with the site's historic use as part of a former RAF base. These conditions could not reasonably have been anticipated or fully priced at tender stage without intrusive, site-specific investigation data.
- 2.4. The findings necessitate additional works including increased foundation depths, removal and disposal of unsuitable material, ground remediation and associated preliminaries. These works are required to ensure the development complies with planning, building control, environmental health and health and safety requirements and to appropriately manage construction and long-term asset risk.

3. Key Considerations

- 3.1. The revised total cost continues to represent good value for money when considered against current construction market conditions, the delivery of 11 high-quality council homes, and the long-term revenue return to the Housing Revenue Account.
- 3.2. Timely approval of the revised contract sum is necessary to avoid delays to the contractor's start on site and the wider new build programme. Delay in approving the additional works could result in further preliminaries costs and disruption to the agreed construction programme.
- 3.3. The Wellington Way scheme forms an important part of the Council's new build programme and contributes directly to meeting identified housing need in Market Deeping. Any delay or failure to progress the scheme would adversely impact delivery of affordable housing and the Council's wider housing objectives.

4. Other Options Considered

- 4.1. Not approving the additional funding would result in delays to the project and could compromise delivery of the scheme. This option has been discounted due to the ongoing housing need and the importance of maintaining programme certainty.

5. Reasons for the Recommendations

- 5.1. Approval of the additional funding will enable the Wellington Way scheme to proceed without delay, ensuring delivery of high-quality, sustainable council housing whilst protecting the Council's investment.

6. Supporting Information

- 6.1. September Cabinet minutes - [Cabinet Report: Contract Award for New Build Housing Scheme at Wellington Way, Market Deeping \(September 2025\)](#)

7. Appendix

7.1 Appendix 1 - Cabinet report – September 2025.



Cabinet

Tuesday, 9 September 2025

Report of Councillor Virginia Moran,
Cabinet Member for Housing

Contract Award for New Build Housing Scheme at Wellington Way, Market Deeping.

Report Author

Suniel Pillai MRICS, New Build Project Officer

 suniel.pillai@southkesteven.gov.uk

Purpose of Report

This report sets out the proposals for a new build social housing development of 11 units at Wellington Way, Market Deeping and recommends that the construction contract be awarded to Lindum Group Limited.

Recommendations

That Cabinet:

- 1. Approve the outcome of the tender process and appoint Lindum Group Limited as the preferred contractor for the construction of the housing development at Wellington Way, Market Deeping.**
- 2. Delegates to the Deputy Chief Executive and Section 151 Officer, in consultation with the Cabinet Member for Housing, to enter a contract with Lindum Group Limited to build 11 units at a cost of £1,926,000.**

Decision Information

Is this a Key Decision?	Yes
Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Housing
Which wards are impacted?	Market & West Deeping;

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 The delivery of this scheme is a key element of the new build programme for the Housing Revenue Account (HRA). The budget for this development of £2m was included in the 2025-2026 capital programme and is funded from the HRA Capital Receipts Reserve. The delivery of 11 units will provide a rental income stream to the HRA and will be built in the HRA financial business plan.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Procurement

- 1.2 The necessary processes have been followed in accordance with the Council's Contract Procedure Rules.

Completed by: Helen Baldwin, Procurement Lead

Legal and Governance

- 1.3 There are no further significant legal, or governance implications not already highlighted within the body of the report. Contract Procedure Rules state that an award of this value must be made by Cabinet.

Completed by: Alison Hall-Wright, Director – Housing & Projects

Risk and Mitigation

- 1.4 A project risk register will be created in partnership between the contractor and the Council, which will be subject to robust review as the project progresses. As part of the process there will be a mutual agreement of the identified risks and enable confirmation of ownership to be confirmed by the contractor of the Council.
- 1.5 The contractor will be responsible for insuring the building works until the properties are handed over to the Council.

Completed by: Tracey Elliott, Governance and Risk Officer

Health and Safety

- 1.6 Lindum Group Ltd have a contract in place to provide inspections, support and guidance to ensure compliance across all sites (and office) locations. All documentation will be made available to the Council and joint meetings and visits will be arranged to ensure that there is a collaborative approach to health and safety.
- 1.7 On completion of the works there will be a full handover of all compliance information, technical data and relevant safety information to ensure that safe management of the asset can be implemented and required works embedded into existing programs of compliance inspections and surveys

Completed by: Phil Swinton, Head of Health, Safety, Compliance and Emergency Planning

Climate Change

- 1.8 The contractor has included sustainable measures as part of their submission. The dwellings are to be constructed in line with current Building Regulations, Secured by Design standard (Bronze Award minimum) and SKDC Policy SB1. Properties are to be fitted with air source heat pumps and solar PV to provide energy efficiency for end occupiers and reduce carbon emissions.

Completed by: Serena Brown, Sustainability and Climate Change Manager

2. Background to the Report

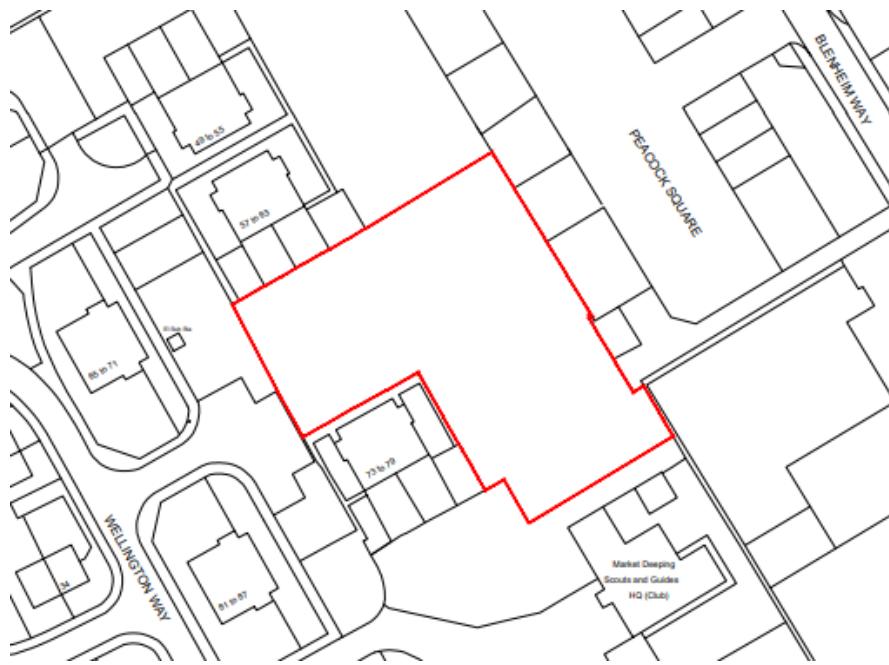
2.1. The approved Corporate Plan 2024-2027 clearly sets out how South Kesteven District Council (SKDC) intends to meet the mission “to ensure that all residents can access housing which is safe, good quality, sustainable and suitable for their needs and future generations.”

2.2. The Corporate Plan, Priority 4 identifies ‘Housing’ as a key priority with high quality housing essential for all, and the council is committed to working with partners to provide this by:

- Facilitating a range of appropriate and sustainable housing and community facilities for future generations and the emerging needs of all our communities.
- Delivering exemplary and high-quality services for housing and homelessness.
- Increasing the supply of sustainable and high-quality Council-provided housing.
- Working with developers and private landlords to ensure sustainable, affordable, and high-quality housing is facilitated.

2.3. The location of the proposed development is on the plan below edged red. The site is surrounded by residential properties to the north, south and west, and an industrial estate to the east. The site is close to links to the A15, A1175 and B1524.

2.4.



2.5. The development site is owned by South Kesteven District Council, it is currently open space and has been used by the neighbouring Scout Group, who have been consulted and provided feedback at numerous stages of the pre-application and planning process.



Current View of the Site.

- 2.6. The scheme has been approved by the Local Planning Authority (subject to entering of the S106 Agreement) under reference S24/2110 – Erection of 11 dwellings with associated access, parking and landscaping.
- 2.7. The S106 agreement is a separate cost to the HRA of £7,260 which includes an NHS Health Contribution.
- 2.8. The proposed site plan is attached as Appendix 1 to this report which shows that the 11 units will be made up of a mix of property types, 2 x 1-bedroom apartments, 4 x 2-bedroom apartments and 5 x 2-bedroom houses. The cost received for constructing the 11 units was £1.926m. The new build properties are designed to include air source heat pumps, solar PV and infrastructure for electric vehicles.
- 2.9. Below are some perspectives of the proposed new development:



- 2.10. The housing need in Market Deeping is high with one-bed and two-bedroom apartments and houses most requested hence the type of housing being proposed on the site.

The Council has a hybrid approach to delivering its housing pipeline as it loses around 40 properties per year through the Right to Buy process therefore there

needs to be a plan to build on its own land and seek to secure affordable housing on larger developments to meet the needs of our residents. This development in Market Deeping will replace over a quarter of the houses lost through Right to Buy in one year and is one of the larger schemes in the pipeline on HRA owned land.

Procurement Information

- 2.11. To ensure that there was a robust procurement the Council secured Welland Procurement to support this process, and an initial Expression of Interest (EOI) was requested on the Westworks framework.
- 2.12. The response to the initial EOI was good and the Council progressed to the full procurement of the scheme and nine submissions were received.
- 2.13. Following an evaluation and moderation process the bid that received the highest score for quality and cost was confirmed as Lindum Construction.
- 2.14. A procurement evaluation has been completed by Welland Procurement and Westworks will inform the unsuccessful of the bidders of the outcome.
- 2.15. Appendix 2 of this report details the procurement evaluation document from Welland Procurement.

3. Key Considerations

- 3.1. Key areas for consideration are set out within the report.

4. Other Options Considered

- 4.1. The Council could wait to commence the scheme or not build the development, but these options have been discounted due to the high levels of housing needs in the area.

5. Reasons for the Recommendations

- 5.1. There is a housing need for the Council to develop the site therefore the recommendation is for the contract to be awarded so that works can commence in Autumn 2025.

5.2. The procurement process is in accordance with the Council's Contract and Procurement Procedure Rules, the Procurement Act 2023 and the Public Contract Regulations 2015.

6. Consultation

6.1. A public consultation by SKDC was held in July 2024. At that time the proposal was for a larger scheme of 14 units. Three main concerns were raised by the residents and community regarding the loss of open public amenity space, the loss of parking for the scout and guide hut and the loss of access through to the industrial estate in the North.

6.2. Following the feedback, the development proposals were amended to address the concerns raised.

- To address the concerns regarding the loss of parking for the scout and guide hut, the site boundary was amended to omit this area and the 3 proposed bungalows from the South of the site were removed which reinstated the existing parking arrangements for this area.
- An additional footpath has been added through the site to maintain access to the industrial estate.
- As highlighted through the open space assessment, the proposed site did not occupy the full extent of the green amenity space, leaving ample green space to the North of the site, however the amended site boundary does retain some additional existing green space which also addresses this concern.

6.3. There was consultation as part of the Planning process.

6.4. The Housing Overview and Scrutiny Committee have been kept informed of the new build pipeline and this scheme.

7. Background Papers

7.1. Planning Portal for Application: [S24/2110 | Erection of 11 dwellings with associated access, parking and landscaping | Wellington Way Market Deeping Lincolnshire PE6 8LW](#)

8. Appendices

8.1 Appendix 1 – Proposed Site Plan
Appendix 2 – Procurement Evaluation report

This page is intentionally left blank



10 February 2026

Report of the Chief Executive

Cabinet Forward Plan

Report Author

Lucy Bonshor, Democratic Officer

✉️ l.bonshor@southkesteven.gov.uk

Purpose of Report

This report highlights matters on the Cabinet's Forward Plan.

Recommendations

That Cabinet:

1. Notes the content of this report.

Decision Information

Is this a Key Decision? No

Does the report contain any
exempt or confidential
information not for
publication?

Which wards are impacted? All

1. Cabinet's Forward Plan

- 1.1** The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 set out the minimum requirements for publicity in connection with Key Decisions. The Council meets these legislative requirements through the monthly publication of its Forward Plan.
- 1.2** Cabinet may also receive reports on which it is asked to make recommendations to Council or review the contents and take necessary action. These items are also listed on the Forward Plan.
- 1.3** Non-Key Decisions made by Cabinet are also included within the Forward Plan.

2. Appendices

2.1 Appendix A – Cabinet's Forward Plan



CABINET FORWARD PLAN
Notice of decisions to be made by Cabinet
30 January 2026 to 29 January 2027

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

The Forward Plan

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

Notice of future Cabinet decisions and recommendations to Council

Summary	Date	Action	Contact
Budget Report for 2026/2027 including indicative Budgets for 2027/2028 and 2028/2029 - General Fund - Key Decision			
To consider the draft Budget proposals and estimates for 2026/2027 for the General Fund.	10 Feb 2026	Consider recommendation to Council.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) David Scott, Assistant Director of Finance and Deputy Section 151 Officer E-mail: david.scott@southkesteven.gov.uk
Budget Report for 2026/2027 including indicative Budgets for 2027/2028 and 2028/2029 - Housing Revenue Account (HRA) - Key Decision			
Budget Report for 2026/2027 including indicative Budgets for 2027/2028 and 2028/2029 - HRA	10 Feb 2026	Consider recommendation to Council.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) David Scott, Assistant Director of Finance and Deputy Section 151 Officer E-mail: david.scott@southkesteven.gov.uk
Voids Policy – Non Key Decision			
To consider recommending the Policy to Cabinet.	10 Feb 2026	To recommend a Policy to Cabinet.	Cabinet Member for Housing (Councillor Virginia Moran) Mark Rogers, Head of Service (Technical Services) E-mail: mark.rogers@southkesteven.gov.uk

Summary	Date	Action	Contact
Housing Asset Management Strategy - Non Key Decision			
To consider recommending the Strategy to Cabinet.	10 Feb 2026	To recommend the Strategy to Cabinet.	Cabinet Member for Housing (Councillor Virginia Moran) Mark Rogers, Head of Service (Technical Services) E-mail: mark.rogers@southkesteven.gov.uk
Award of Contract for Christmas Lights - Key Decision			
To award the contract for the Christmas lights in Grantham	10 Feb 2026	Approve the award of contract	Deputy Leader of the Council, Cabinet Member for Leisure and Culture (Councillor Paul Stokes) Karen Whitfield, Assistant Director (Leisure, Culture and Place) E-mail: karen.whitfield@southkesteven.gov.uk
Updated Tenancy Agreement - Key Decision			
To approve the updated Tenancy Agreement for tenants living in Council Owned Houses	10 Feb 2026	To consider approving the agreement.	Cabinet Member for Housing (Councillor Virginia Moran) Celia Bown, Senior Housing and Policy Strategy Officer E-mail: c.bown@southkesteven.gov.uk
Grantham Canal Safe Access and Water Level Control Works - Key Decision			
The report's purpose is to seek approval for the appointment of a contractor to carry out the safe access and water level control works	10 Feb 2026	Approval requested by Cabinet to appoint successful contracting company following tender for works	Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver) Peter Withers, Interim Senior Assets Officer E-mail: peter.withers@southkesteven.gov.uk

Summary	Date	Action	Contact
Wellington Way, Market Deeping – Approval of Contract Sum Increase and Delegated Authority - Non Key Decision			
<p>To increase the approved construction contract sum for the Wellington Way new build housing scheme by £190,000, following the findings of a recent site investigation and technical report undertaken after contract award.</p> <p>To seek delegated authority to the Council's Section 151 Officer, in consultation with the Leader of the Council, to approve up to a further 10% additional funding should unforeseen costs arise during delivery of the project.</p>	10 Feb 2026	<p>To consider approving the spend.</p>	<p>Cabinet Member for Housing (Councillor Virginia Moran)</p> <p>Suniel Pillai, New Build Project Officer E-mail: suniel.pillai@southkesteven.gov.uk</p>
Acceptance of funding from the Local Digital Cyber Team - Key Decision			
<p>This report recommends the acceptance of £200,000 from the Local Digital Cyber Team to support our continued progress against the Cyber Assessment Framework (CAF) for local government.</p>	10 Feb 2026	<p>Approve acceptance of funding</p>	<p>Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver)</p> <p>Gary Andrew, IT Services Manager E-mail: g.andrew@southkesteven.gov.uk</p>
Facilities Management Contract - Key Decision			
<p>To obtain authority to enter into the recently tendered Facilities Management Contract for SKDC's Corporate Assets.</p>	10 Feb 2026	<p>To provide authority to enter into the recently tendered Facilities Management Contract for SKDC's Corporate Assets.</p>	<p>Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver)</p> <p>Gyles Teasdale, Head of Property and ICT E-mail: g.teasdale@southkesteven.gov.uk</p>

Summary	Date	Action	Contact
Tenancy Strategy - Non Key Decision			
To seek approval.	10 Mar 2026	To consider approving the strategy	Cabinet Member for Housing (Councillor Virginia Moran) Sarah McQueen, Head of Service (Housing Options) E-mail: sarah.mcqueen@southkesteven.gov.uk
Sport and Physical Activity Strategy - Key Decision			
To provide a refreshed Sport and Physical Activity Strategy for 2026-2031.	10 Mar 2026	To consider approving the draft Sport and Physical Activity Strategy 2026-2031	Deputy Leader of the Council, Cabinet Member for Leisure and Culture (Councillor Paul Stokes) Bethany Goodman, Physical Activity and Wellbeing Lead E-mail: bethany.goodman@southkesteven.gov.uk
Street Trading Policy - Non Key Decision			
This report proposes updates to the existing Street Trading Policy which includes feedback from Licensing Committee and the Environment and Rural & Communities OSC following consideration of the proposed updates	10 Mar 2026	1. Cabinet considers the draft South Kesteven District Council Street Trading Policy and agrees it, with or without amendments 2. Cabinet confirm which streets are to be considered consent streets (a) Specific streets as outlined in the proposed draft Street Trading Policy (b) To mirror the Public Space Protection Orders (Alcohol Control) areas	Cabinet Member for Corporate Governance and Licensing (Councillor Philip Knowles) Ayeisha Kirkham, Head of Public Protection E-mail: ayeisha.kirkham@southkesteven.gov.uk

Summary	Date	Action	Contact
Finance Update Report – April to December 2025 - Key Decision			
To present the Council's year end forecast for the financial year 2025/26 as at the end of December. The report covers the General Fund Revenue Budget, the Housing Revenue Account Budget, and the Capital Programmes for the General Fund and Housing Revenue Account	10 Mar 2026	To review and note the report.	Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter) David Scott, Assistant Director of Finance and Deputy Section 151 Officer E-mail: david.scott@southkesteven.gov.uk
Biodiversity Action Plan for South Kesteven - Non Key Decision			
To present the South Kesteven Biodiversity Action Plan.	10 Mar 2026	To consider agreeing the Plan.	Cabinet Member for Environment and Waste (Councillor Rhys Baker) Serena Brown, Sustainability and Climate Change Manager, Louise Case, Sustainability Project Support Officer E-mail: serena.brown@southkesteven.gov.uk , louise.case@southkesteven.gov.uk
Climate Action Plan for South Kesteven - Key Decision			
To present to the Cabinet the Climate Action Plan for South Kesteven.	10 Mar 2026	To consider agreeing the Plan.	Cabinet Member for Environment and Waste (Councillor Rhys Baker) Serena Brown, Sustainability and Climate Change Manager E-mail: serena.brown@southkesteven.gov.uk

Summary	Date	Action	Contact
Contract Award for Microsoft Software Agreement - Key Decision			
Award of contract for renewal of Microsoft Software Agreement for 3 years	10 Mar 2026	To approve the contract award	Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver) Gary Andrew, IT Services Manager E-mail: g.andrew@southkesteven.gov.uk
Design SPD consultation and Statement of Community Involvement Consultation - Key Decision			
To seek agreement for a six-week consultation with minor amendments delegated to Portfolio and Assistant Director.	10 Mar 2026	To agree to consultation for 6 weeks with minor amendments delegated to Portfolio and Assistant Director	Cabinet Member for Planning (Councillor Phil Dilks) Jessica Morris E-mail: jessica.morris@southkesteven.gov.uk
Repairs and Voids Materials Contract - Key Decision			
To seek approval to enter into a new contract with a supplier of materials for our internal works teams.	7 Apr 2026	To seek approval to enter into a new contract with a supplier of materials for our internal works teams.	Cabinet Member for Housing (Councillor Virginia Moran) Mark Rogers, Head of Service (Technical Services) E-mail: mark.rogers@southkesteven.gov.uk
SK Community Fund - Key Decision			
To consider the proposed changes to the SK Community Fund which include amendments to grant levels and eligibility criteria. The proposed changes will allow for the Fund to re-launch for the 2026/27 financial year.	7 Apr 2026	To seek approval of the proposed changes to the SK Community Fund	Deputy Leader of the Council, Cabinet Member for Leisure and Culture (Councillor Paul Stokes) Carol Drury, Community Engagement & Manager E-mail: c.drury@southkesteven.gov.uk

This page is intentionally left blank